



## ST AMBROSE CATHOLIC PRIMARY SCHOOL

Leswell Street, Kidderminster DY10 1RP  
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Email: office@st-ambrose.worcs.sch.uk



Archdiocese of Birmingham

Principal: Mrs E Brocklesby

Dear Parents/Carers,

Following the government's announcement, St Ambrose are moving to remote learning for the majority of our pupils until at least February half term. We know this is a challenging time for everyone and are here to support you. From Wednesday 6<sup>th</sup> January, daily work will be set for our pupils to complete whilst they at home and teachers will be running online teaching sessions throughout the day. Your son or daughter has been allocated to **Group B** and their schedule for each day and their online teaching sessions are as follows:

Y4 Group B	
9.00 – 9.30	Activity
9.30 – 10.15	Activity
10.15 – 10.30	Break
10.30 – 10.45	Activity
10.45 – 11.15	Online Teaching
11.15 – 11.45	Follow Up
11.45 – 12.00	Activity
12.00 – 1.00	Lunch
1.00 – 2.00	Activity
2.00 – 2.30	Online Teaching
2.30 – 3.00	Follow Up
3.00 – 3.10	Activity

Weekly timetables will be uploaded to your child's class page on our school website detailing the activities scheduled for your child. Please check the class page regularly. These activities will be made available on Purple Mash for your child to submit back to their teacher for feedback and/or on their class website page. Work completed from the class website page can be photographed and sent to the class teacher via Purple Mash for feedback as well. Your child has been given their purple mash login details and these can either be found in their reading records and/or their homework books. Please get in touch if you need a reminder of these. Parent guides for using purple mash can also be found on our class pages.

The government have advised that your child needs to do at least three hours of home learning a day but we are providing learning activities from 9am – 3.10pm each day. Please strictly adhere to the online teaching sessions timings and then submit the follow up work throughout that day. It is vitally important that children engage with their home learning so that they do not fall behind with their peers and can continue to progress with their learning. Teachers will be on hand during every day during school hours to provide support, encouragement and feedback. Please note that there will be a register taken in each online teaching session and any parents of pupils who are not online for their session will be contacted.

*We are working very hard to have all home learning ready for tomorrow and will endeavour to have our class pages and timetables for this week updated by 5.30pm this evening. Tomorrow morning's online teaching slot will be 'well-being' session where we will be checking in with everyone after the Christmas break and ensuring that all our systems work.*

### Information for parents regarding online teaching:

- The online teaching sessions will be run virtually by Microsoft Teams at the allocated time slots (please get in touch if you experience any difficulties logging in)
- Please ensure that children are ready for their online lessons at least 5 minutes before with any resources they need (e.g. their power maths book if it a maths session)
- Make sure their laptop / tablet / mobile device is charged ready
- Make sure your child is muted during online lessons unless told otherwise
- Please be aware that anything behind the child can be seen during an online lesson
- If using a mobile device, please ensure it is on 'Do Not Disturb' to prevent interruptions to online lessons

### Information to share with your child regarding online teaching:

- Please sit at a table to do your work
- Wear your school jumper during the school day
- Be ready with your pencil and book at least 5 minutes before your lesson
- Make sure your camera is switched on ready if you have one
- Go to the toilet before your online lesson starts
- Remember to always try your best and do your best by following Jesus
- Make sure you ask for help if you need it

### Communication with school:

- If you need to contact staff please email: [year4@st-ambrose.worcs.sch.uk](mailto:year4@st-ambrose.worcs.sch.uk)
- If we need to update you regarding any changes we will send a push notification and update the news section of our website.

Thank you for your on-going support. Please continue to look after yourselves and your children. We will be thinking of you all in this very challenging time.

Yours faithfully,

Mrs E Brocklesby  
Principal

Miss L Holtom  
Vice Principal

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